

# West Valley Business Builders Member Guidelines

## Basic Guidelines:

- Meetings are held weekly on Wednesday from 8am-9am at the Left Bank
- Pre and Post networking is encouraged and the meeting room is open early and late for additional non-meeting time for networking.
- Annual Dues are due to the Chamber as outlined in the BRN Bylaws; \$55.00 For the first year and \$35.00 each additional year. Gold members get one BRN Membership free.
- WVBB Dues are due at the first meeting of the month in the amount of \$30.00.
- Failure to pay monthly dues will result in warning and then termination from the group.
- Attendance and Tardiness policies are followed per the BRN Bylaws.
- We are a Lead and Referral Group. Participation is a two way street and all members are expected to contribute and participate.
- Members will be given time on a regular basis to speak more detailed about their business as a featured speaker. The Chairperson will manage the schedule and rotation.
- Proper meeting etiquette including but not limited to cell phones off, no texting, be polite during discussions and keeping questions and comments brief is expected.

## Meeting Format

- The meeting is run by the Chairperson and slight variations may occur.
- The meeting will open with 30 sec introductions.
- Chamber updates and offers will be presented by the chamber representative.
- Topics pertaining to the group such as events, policies and participation will be discussed.
- A featured speaker will be given 12 minutes for their presentation and 3-5 minutes for follow-up questions.
- We will discuss and provide follow-up and thanks for leads and referrals as well as testimonials and success stories as time permits.
- We will close by giving guests a moment to further describe their business as well as discuss why they would like to join the group.

## Membership and Becoming a Member

- Prospective members will be asked to visit and introduce themselves to the group.
- The membership coordinator will help them meet with one or two members of the group individually before being accepted to join.
- Prospective members ready to join the group will be given a copy of the BRN Bylaws and Membership Guidelines to review before joining.
- The Chair or Co-Chair will review membership requirements with Prospective Members prior to approving their applications.
- The basic goal is to have new members understand the commitment and expectations of the group and commit to participation.

I have read and understand the above guidelines and agree to participate and strive to have success and business growth within the West Valley Business Builders BRN:

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Signed

\_\_\_/\_\_\_/\_\_\_  
Date

\_\_\_\_\_  
Printed Name